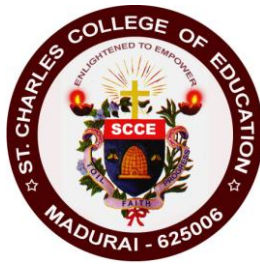# ST.CHARLES COLLEGE OF EDUCATION

THIRUNAGAR, MADURAI-6

Internal Quality Assurance cell- AQAR

2015-2016

February, 2017

Submitted to

NAAC

P. O. Box No. 1075, Nagarbhavi,

Bangalore -560072, Karnataka,

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2014 to June 30, 2015)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> St. Charles College of Education

1.2 Address Line 1

> Thanakkankulam

Address Line 2

> Thirunagar

City/Town

> Madurai

State

> Tamil Nadu

Pin Code

> 625 006

Institution e-mail address

> info@stcharlesbedcollege.org

Contact Nos.

> 0452-2484500/09865910951

Name of the Head of the Institution:

> Dr. Sr. Amali Anbarasi

Tel. No. with STD Code:

> 0452-2484500

Mobile:

> 09865910951

Name of the IQAC Co-ordinator:

Sr.Jenita Mary.M.

Mobile:

9791419192

IQAC e-mail address:

info@stcharlesbedcollege.org

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)* TNCOTE14412

1.4 **NAAC Executive Committee No. & Date:**
 (For Example EC/32/A&A/143 dated 3-5-2004.
 This EC no. is available in the right corner- bottom
 of your institution's Accreditation Certificate)

EC/56/A&A/056

1.5 Website address:

www.stcharlesbedcollege.org

Web-link of the AQAR:

www.stcharlesbedcollege.org/aqar2015-16.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.53	2011	5 Years
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

10.08.2009

1.8 **AQAR for the year** *(for example 2010-11)*

2015-2016

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

   i. AQAR **2014-15 submitted to NAAC on 30.09.2015**

1.10 Institutional Status

   University   State [✓] Central [ ] Deemed [ ] Private [ ]

   Affiliated College   Yes [✓] No [ ]

   Constituent College   Yes [ ] No [✓]

   Autonomous college of UGC   Yes [ ] No [✓]

   Regulatory Agency approved Institution   Yes [ ] No [✓]

   (eg. AICTE, BCI, MCI, PCI, NCI)

   Type of Institution   Co-education [ ] Men [ ] Women [✓]

                  Urban [ ] Rural [✓] Tribal [ ]

   Financial Status   Grant-in-aid [ ] UGC 2(f) [ ] UGC 12B [ ]

                  Grant-in-aid + Self Financing [ ] Totally Self-financing [✓]

1.11 Type of Faculty/Programme

   Arts [ ]   Science [ ] Commerce [ ] Law [ ] PEI (Phys Edu) [ ]

   TEI (Edu) [✓] Engineering [ ] Health Science [ ] Management [ ]

   Others (Specify)   .

1.12 Name of the Affiliating University *(for the Colleges)*   Tamil Nadu Teachers Education University, Chennai

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | - |

University with Potential for Excellence | - | UGC-CPE | - |

DST Star Scheme | - | UGC-CE | - |

UGC-Special Assistance Programme | - | DST-FIST | - |

UGC-Innovative PG programmes | - | Any other (*Specify*) | Self Financing |

UGC-COP Programmes | - |

2. IQAC Composition and Activities

2.1 No. of Teachers | 3 |

2.2 No. of Administrative/Technical staff | 1 |

2.3 No. of students | 1 |

2.4 No. of Management representatives | 1 |

2.5 No. of Alumni | 1 |

2. 6 No. of any other stakeholder and

   Community representatives | 2 |

2.7 No. of Employers/ Industrialists | 1 |

2.8 No. of other External Experts | 1 |

2.9 Total No. of members | **12** |

2.10 No. of IQAC meetings held | **4** |

2.11 No. of meetings with various stakeholders:　　No. [2]　　Faculty [30]

Non-Teaching Staff [2] Students [3]　Alumni [4]　Others (PTA) [1]

2.12 Has IQAC received any funding from UGC during the year?　Yes [✓]　No [ ]

If yes, mention the amount [Rs.42, 000.00]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [8]　International [1]　National [-]　State [-]　Institution Level [7]

(ii) Themes

> **International** "ICT in Education and Research: Innovations, Trends and Issues"
>
> **Institutional** –
> Regional workshop on: Fundamental Sanitation and Environmental Issues, Eye Donation, Healthy Life and Healthy Food, Importance of yoga, Inter-religious Harmony, Spoken English, SUPW –workshop.

2.14 Significant Activities and contributions made by IQAC

> ✓ Orientation programmes for the teachers
> ✓ Special School Visit – Blind and deaf and dumb schools
> ✓ Intercollegiate competition: Essay writing competition on " Sustainability of water resources in Tamil Nadu"
> ✓ Majorwise Field Trips and   Educational Tour
> ✓ Arranging international seminars, institutional level seminars and workshops.
> ✓ Encouraging faculty to participate and present papers at seminars organised in other institutions.
> ✓ Administering the feedback batteries analysing and implementing remedial measures for teachers and students.
> ✓ Guidance and counselling – Training staff to counsel the student teachers as well as the students of the model schools.
> ✓ Meetings with Heads of schools, parents and alumni
> ✓ Facilitating placement (organising campus interview)

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *
    * *Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body　　Yes [✓]　No [ ]

Management [✓]　　Syndicate [ ]　　Any other body [ ]

Part – B

Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	1			B.Ed.Programme
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	4			1 Gandhian thought 2. Abacus 3. Communication 4. Computing
Others	8			1 - Life skills 2 - Bridge course 3 - Spoken English 4 – Orientation programme for teachers 5- SUPW- Workshop 6.Painting, 7. Science Exhibition 8. Extension programme ∗ evening tuitions to slow learners of model school, ∗ Visit to the homes of senior destitute citizens. ∗ Visit to the centres of physically challenged children.
Total	13			13

Interdisciplinary				1. Art and Literary and Science Association Activities: Awareness program and competitions in the college and in the model schools 2. Citizenship Training Camp 3. Training in First Aid and traffic rules
Innovative				1. Herbal garden 2. Vermi Compost 3. Projects on social issues

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
  (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	1

1.3 Feedback from stakeholders* Alumni ✓ Parents ✓ Employers ✓ Students ✓
 (On all aspects)

  Mode of feedback : Online ☐ Manual ✓ Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure
Annexure II - attached.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Inclusion of content from VI to XII STD State Board Syllabus for all optional papers and other additions in core papers and electives related to new methods and technology

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
10	10	-	-	-

2.2 No. of permanent faculty with Ph.D.   1

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
10	-	-	-	-	-	-	-	10	-

2.4 No. of Guest and Visiting faculty and Temporary faculty -   2   -

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	7	9	-
Presented papers	7		
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Digital library, students outsourcing in digital lab, Implementation of ICT in teaching and learning, uploading SLM in digital library, faculty updating through participation in seminars and workshops on topics related to teaching and learning

2.7 Total No. of actual teaching days during this academic year

202

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

-

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

| - | - | - |

2.10 Average percentage of attendance of students

97.35%

2.11 Course/Programme wise Distribution of pass percentage:

Title of the Programme	Total No. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed	40	92.5%	7.5%			100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Teacher quality is maintained through orientation sessions, observation of lessons and taking annual feedback from students, peer experts etc.
- IQAC promotes the growth of the teaching staff by organizing quality enhancement and teacher enrichment programmes regularly.
- Performance appraisal of the faculty is taken up with a view to enhance performance and quality.
- Constructivism sessions and sharing of innovation and creativity in teaching and using contemporary techniques (smart class room, interactive whiteboards, preparing SLM material etc.)
- Faculty is encouraged to organize and attend international/national/state/regional level Seminars/ workshops/symposia. And present paper in International and National journals.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	2
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	4	-	-	-
Technical Staff	1	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Initiated/ assigned mini research project related to social issues with our faculty members funded by management.
- Swachh Bharat Awareness Among Women and its
- Awareness on Natural Food for the Adults of Age Group 20 to 25.
- Awareness of Blood Donation among the School Students
- Attitude of the Children towards the Drunken Parents
- Effect of T.V watching addiction of Mothers on children's Study habit.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4. Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	2	-	-
e-Journals	2	-	-
Conference proceedings	1		

3.5 Details on Impact factor of publications:

Range [-]   Average [-]   h-index [-]   Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published   i) With ISBN No. [2]   Chapters in Edited Books [71+56]

ii) Without ISBN No. [1]

3.8 No. of University Departments receiving funds from

UGC-SAP [-]   CAS [-]   DST-FIST [-]

DPE [-]   DBT Scheme/funds [-]

3.9 For colleges   Autonomy [-]   CPE [-]   DBT Star Scheme [-]

INSPIRE [-]   CE [-]   Any Other (specify) [-]

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	1				10
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons   -

3.13 No. of collaborations   International   -   National   -   Any other   -

3.14 No. of linkages created during this year   -

3.15 Total budget for research for current year in lakhs:

From funding agency   -   From Management of University/College

Total   -

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions   received by faculty and research fellows
of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution   -
who are Ph. D. Guides
and students registered under them   -

3.19 No. of Ph.D. awarded by faculty from the Institution   -

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   -   SRF   -   Project Fellows   -   Any other   2

3.21 No. of students Participated in NSS events:

University level	-	State level	-
National level	-	International level	-

3.22 No. of students participated in NCC events:

University level	-	State level	-
National level	-	International level	-

3.23 No. of Awards won in NSS:

University level	-	State level	-
National level	-	International level	-

3.24 No. of Awards won in NCC:

University level	-	State level	-
National level	-	International level	-

3.25 No. of Extension activities organized

University forum	-	College forum	5	
NCC	-	NSS	-	Any other	-

1. Rally on eye donation 2. Blood donation camp 3.Evening tuition for the primary Children 4. Cultural Events on Human rights, Consumer rights. 5. Distribution of Saplings

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ✓ Human Rights programme at Thanakankulam and sexual harassment cultural
- ✓ Consumer awareness film show – College Campus
- ✓ AIDS Awareness Programme - Thanakankulam
- ✓ First Aid – College Campus
- ✓ Traffic Rules – College
- ✓ Rally on Clean India awareness – Thiruvalluvar Nagar
- ✓ Eye Donation Awareness Camp - – College
- ✓ Valuing the waste -– College
- ✓ Rally on Blood donation at Thanakankulam and cleaning the streets

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5 acres 39 cents			
Class rooms	15			15
Laboratories	5			5
Seminar Halls	2	1		3
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	10		Management	
Value of the equipment purchased during the year (Rs. in Lakhs)	10,36,076	41,698	Management	
Others	-	-	-	-

4.2 Computerization of administration and library`

ROVAN LMS – LIBRARY AUTOMATION

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2957	707000	691	Rs.16800	3648	Rs.121761
Reference Books	1063	339900	307	Rs. 192900	1370	Rs.532800
e-Books			**50**	**Free**		
Journals	30	5340	35	Rs. 6428	35	Rs.11,768
e-Journals	5	-	3	Free	8	-
Digital Database	130	6500	130	Rs. 6500	130	Rs.6500
CD & Video	170	1700	302	Rs. 3000	472	Rs.4700
Others (specify)	-	-			-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	**31**	**11**		**5**	**11**	**4**		
Added	-	-	-	-	-	-	-	-
Total	**31**	**11**		**5**	**11**	**4**		

4.5 Computer, Internet access, training to teachers and students and any other programme for technology
Upgradation (Networking, e-Governance etc.)

Basic Computer course
Communication skills
Usage of Digital Library
Staff Training for the E-Language Lab

4.6 Amount spent on maintenance in lakhs:

   i) ICT   0.31,568

   ii) Campus Infrastructure and facilities   2, 23,483

   iii) Equipments   0.41,698

   iv) Others
       1. Hostel Construction

       2. Machinery & Stationery

       3. Library Books

                              Total: 13, 02,493

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Introducing the IQAC's existence and its role during the orientation programme to the students
- Information about IQAC in the College Calendar and in the students' bulletin board.
- Monitoring the action plans of the grievance redressal cell / sexual harassment cell/counseling cell
- Reviewing the feedback formats and modifying as per the need
- Compiling new formats for feedback collection
- Monitoring the collection of feedback and the analysis of the same

5.2 Efforts made by the institution for tracking the progression

- Feedback mechanisms
- Inspection by the Education Commission of the Society
- Collection of Appraisal
- Being regular in producing the AQAR

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
40	-	-	-

(b) No. of students outside the state

1

(c) No. of international students

-

Men
No	%
-	-

Women
No	%
40	80

Last Year 14-15							This Year 15-16						
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	MBC	BC	Physically Challenged	Total
-	12	3	84	1	100		3		3	6	28		40

Demand ratio   -   Dropout % -

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

-

5.5 No. of students qualified in these examinations

NET [   ]   SET/SLET [   ]   GATE [   ]   CAT [   ]

IAS/IPS etc [   ]   State PSC [   ]   UPSC [   ]   Others [   ]

5.6 Details of student counselling and career guidance

Guidance and counselling cell offers service to the students whenever needed. It organises common programs and meetings periodically.
Once a week the mentors meet the wards in group and individually during the allotted period. Students profile is maintained by the mentors.
Student counsellors are given session for updating the knowledge for effective service of counselling.

No. of students benefited

40

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
The duration of the B.Ed programme being two years campus interview were not conducted for the first year students.			

5.8 Details of gender sensitization programmes

1. Gender sensitization programmes like documentary film on abuse of Girl Child for the children in our model schools.
2. Special lecture on Equal opportunity for women in the self help group of POWER HEALEE Trust.
3. Awareness Programme on Equal opportunity for the people of local communities.
4. Rally protesting Sexual Harassment
5. Information about current events and issues related to gender discrimination are brought in through bulletin board to the inmates of the college.
6. Extempore on topics pertaining to gender related issues.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level   National level   International level

No. of students participated cultural events   -   -

State/ University level   National level   -   International level   -

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level   -   National level   -   International level   -

Cultural: State/ University level   -   National level   -   International level   -

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	5	2,32,500
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level | - | National level | - | International level | - |

Exhibition: State/ University level | - | National level | - | International level | - |

5.12   No. of social initiatives undertaken by the students | 2 |

5.13 Major grievances of students (if any) redressed: | - |

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> **Vision:** Matured women teachers enlightened, empowered and committed to educate and empower the new generation to build a secular nation.
> **Mission:** To form women teachers who realize that teaching is a noble profession.
> - To prepare women teachers who are empowered with knowledge, skills and values of love, compassion, integrity, service etc. to be competent, committed and creative for the development of a more just social order in an atmosphere of intellectual verve and moral integrity.
> - To train and form women teachers so as to enlighten and empower the next generation to bring about the desired social changes.
> - To train the prospective teachers to become relevant educators in an ever changing techno-world of today.
> - To inculcate in student teachers an eco-friendly attitude.
> - To make the College an ideal institution for forming teachers who become relevant to present generation.

6.2 Does the Institution has a management Information System

> Yes. Accounting Packages Tally
> Word and Excel format database for admission, academic, curricular, co-curricular, committees, cells and associations reports are being saved and retrieved according to the need.
> College website and province website also serve as the management of information

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

- Syllabus is studied by the faculty and discussed in group. The feasibility of realising the syllabus is drafted and fixed in the academic calendar.
- Feedback on curriculum is collected from the students, faculty and other stakeholders. The report of the analysis is forwarded to the University.

6.3.2   Teaching and Learning

- Learner-centered activities like participative learning, interactive sessions, student seminars, case studies, project work, assignments, problem solving exercises, practical/field work and use of audio-visual teaching aids.
- Blue Print of teaching schedule for the academic year.
- Teacher diary with personal information/achievements/academic growth/ syllabus/ teaching programme schedule plan/ students performance record/leave record/movement register/attestation by HOD/Principal.
- Augmenting of teaching/learning through the e-resources available in the library.
- SLM is prepared by the staff and loaded in the digital library
- Practice of collecting feedback from the students, peers and principal

6.3.3 Examination and Evaluation

Periodically assessment is made through various types of tests: Snap test, home test, unit test, terminal examination, revision and model examination. Reports of the assessments are displayed and presented through report cards.

Practical examinations are held by a panel of commission appointed by the University.

The internal examination scores for theory are presented to the University by the Institution.

St. Charles College of Education is affiliated to Tamil Nadu Teachers Education University, and the University exams are conducted annually as per the direction of the controller of the examination TNTEU.

6.3.4 Research and Development

1. All the Faculty members are encouraged to take part in the research activities. Articles by the faculty and students are published in the Seminar and Conference proceedings.
2. All the faculty and students have attended International/ National / State level Conferences and Seminar.
3. Registration fee is met by the institution when the faculty attends seminar at the other institutions.
4. Digital equipments put at the disposal of the faculty facilitates the research
5. Workshop on SPSS programme to empower the faculty for research has been provided

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Digital Library system is adopted.
2. Rovans – LMS for Library Automation
3. ICT facilities in the method lab, Educational Technology laboratory, ICT centre, Conference hall and AV Room.
4. Conference Hall with multimedia facility of 200 seating capacity
5. No of systems (31) LCD (4) OHP(3) Slide Projector (1)

6.3.6 Human Resource Management

The organisation structure of the administration is systematically composed with clarity of job description that facilitates easy human resource management.

Subsidiarity and decentralisation of responsibility are enhanced by the organisational structure made functional.

6.3.7 Faculty and Staff recruitment

1. Fair means of recruitment process through paper advertisement.
2. The invited applications are scrutinized; demo class, personal interview and experience are given weightage for the selection of new Faculty member.
3. The panel of selection committee nominate to the management for the final selection of the eligible candidate.

6.3.8 Industry Interaction / Collaboration

Our college being an educational training institute our trainees generally visit various educational institutions and research institutes.
Campus interviews are organised by the placement cell

6.3.9 Admission of Students

All the students are admitted under the management quota as per the norms of eligibility prescribed by NCTE and TNTEU.
Women candidates with no age limit, of any caste or creed holding P.G or U.G degree either as residents or as day students are admitted.
Physically challenged candidates are also admitted

6.4 Welfare schemes for

Teaching	Loan facility, study leave and medical leave with salary
Non teaching	Loan facility and medical leave with salary
Students	Scholarship and Concession in Tuition Fee, Fee waive off for the meritorious but economically deprived candidates College bus facility for transport

6.5 Total corpus fund generated   -

6.6 Whether annual financial audit has been done   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	Management
Administrative	Yes	Arockiasamy & Raj Charted Accountants	Yes	Management

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes ☐   No ✓

For PG Programmes   Yes -   No -

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> The reformed and modified pattern of examination is adopted as per the direction of the University since 2012. Innovative methods of evaluating trainees for internal assessment are introduced by the management.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> -

6.11 Activities and support from the Alumni Association

> Alumni organize/participate in Teachers day, Women's day, Miss. Carolina day etc. In collaboration with the students of the current year they organise stalls during fancy fete to raise fund for charitable activities. Alumni form the panel of judges for the competitions conducted in the college, give demo classes to the junior students. Raise funds for library books, for extension activities. They liaison their Alma Mater with the Schools they teach and they canvas in the institutions they work /study.

6.12 Activities and support from the Parent – Teacher Association

> PTA meet is organised twice a year. Parents give valuable suggestions to improve the quality of the institutions through personal and written feedback collected during those meetings. Parents also meet the staff and the Management to share their views and grievances personally. The analysis of the feedback is considered for adding useful practices and eliminating those which are not. Particularly it enables the institute to reach out to the needy students in various ways such as giving counselling, extending financial aids/ medical help etc.

6.13 Development programmes for support staff

> * Training in Communicative English
> * Training computing Sills for all the staff are provided.
> * Training in handling of equipment for cleaning
> * Family and personal counselling sessions
> * Awareness on applications of latest technology and societal/Government norms

6.14 Initiatives taken by the institution to make the campus eco-friendly

> 1. Maintaining the greenish and vegetative campus to protect the environment.
> 2. Planting new saplings in the campus organised by student teachers.
> 3. Use of compost manure
> 4. plastic free campus
> 5. Production of vermi compost.
> 6. Eradication of harmful and useless plants
> 7. Exhibition on waste management
> 8. Eco – Club activities on to enhance green campus and create awareness on need for protecting nature.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Computer literacy programme for trainees one to one mode.
2. Bridge course and spoken English for rural and Tamil medium students.
3. Visit to academic and educational research institutions (University departments) have made positive impact to trainees in teaching learning.
4. Yoga and meditation for wholeness
5. Sessions for developing logical and reasoning skill
6. inculcating the advantage of natural foods (cereals pulses and grams)

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

1. To empower the staff and students with communicative skill 15 days programme for functional English learning was executed
2. Employing various models of teaching in the class room: Staff was given a special orientation on different models of teaching and innovative methodologies. They were encouraged to implement them in the class.
3. To facilitate students with SLM: learning material were loaded in the server
4. To strengthen the Alumni Alma mater bond in the Tin Jubilee year: Special input session on 'Brain gym' for the general body of the Alumni, collaboration of the alumni in the Tin Jubilee celebration. Financial contribution by alumni for the instant coffee maker and cupboard for the library.
5. International Seminar to enhance a research climate: Organisation of International seminar on 'ICT in Education and Research' and publication of book and a journal.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. **YOGA AND MEDITATION**
2. **DEVELOPING THINKING AND REASONING SKILLS**

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

1. Rally to create awareness for keeping the surrounding clean and cleaning the vicinity of the *Panchayat* office at Thanakkankulam.
2. Valuing the waste – categorising and recycling
3. Tree plantation / Herbal Gardening
4. Sustaining the green wealth of the campus.

7.5 Whether environmental audit was conducted?   Yes ☑   No ☐

Strengths:
- o   Value based education to the young women to empower them to be socially useful
- o   Building National harmony
- o   Creating an Eco friendly community
- o   Empowering the students with knowledge and practice of ICT.
- o   Students centric education for holistic development of every individual
- o   Developing sports and Cultural skills

Weakness:
- o   Lacking interconnectivity with the other institution
- o   Lack of support from the University
- o   The suburban location deprived of public transport facility.

Opportunities:
- o   New mythologies and technologies to innovate an experiment pedagogy
- o   The NCTE act which welcomes composite colleges
- o   The revised curriculum for TEI

Threats:
- o   Corruptions and non supportive attitude of the officials
- o   Irregular practices in educational institutions
- o   Reluctance shown by young people to pursue the teacher's profession

8. **Plans of institution for next year**

1. To form a composite institution offering multiple teacher education programmes
2. To provide certificate courses in communicative English, Abacus, Computer applications, spoken Hindi and vocational training for home industry.
3. To discover new venues for extending consultancy (Natural food, Terrace garden...)
4. To plunge in and find financial sources for research in the field of education (Curriculum designing)

Name Sr.Jenita Mary   *Name: Sr. (Dr) Amali Anbarasi*

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Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*